

## **Information on personal data processing**

### **Personal data controller**

Your personal data controller is Asseco Data Systems S.A. seated in Gdańsk, ul. Jana z Kolna 11, 80-864 Gdańsk, KRS (National Court Register) No.: 0000421310.

You can contact us:

- by post (traditional mail) at the above address,
- by e-mail at: [kontakt@assecods.pl](mailto:kontakt@assecods.pl),
- by phone at: +48 22 52 58 601.

### **Data Protection Officer**

We have appointed a Data Protection Officer who you can contact:

- by post (traditional mail) at the address: Asseco Data Systems S.A., Biuro w Łodzi, ul. Narutowicza 136, 90-146 Łódź,
- by e-mail at: [IOD@assecods.pl](mailto:IOD@assecods.pl),
- by phone at: +48 42 675 63 60.

### **Objectives and legal basis for the processing**

We will process your personal data for the purpose of:

- preparation of a product offer in response to an inquiry (art. 6(1)(b) of the Regulation<sup>1</sup>),
- sending marketing information by means of electronic communication and automation software on the basis of the Act of 18 July 2002 on the provision of services by electronic means and in connection with art. 172(1) of the Telecommunication Law of 16 July 2004 (alternative consent) on the basis of your consent (art. 6(1)(a) of the Regulation).

### **Data storage period**

Your personal data will be stored for the period necessary to prepare and submit a product offer until your withdrawal of the consent to receive marketing information.

### **Recipients of personal data**

In accordance with applicable laws on personal data protection, your personal data:

- may be transferred to providers of IT (maintenance and changes), marketing, and financial and accounting services. Such entities process data on the basis of a contract concluded with us and only according to our instructions,
- may be transferred to entities that are lawfully entitled to receive them.

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<sup>1</sup> Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free transfer of such data and repealing Directive 95/46/EC (General Data Protection Regulation) (Official Journal of the EU L of 2016 No. 119, p. 1 and Official Journal of the EU L of 23.05.2018, No. 127, p. 2)

## **Your rights related to the processing of personal data**

You have the following rights related to the processing of personal data:

- the right to access and correct your personal data,
- the right to transfer your personal data,
- the right to request deletion of your personal data, based on the conditions set out in art. 17 of the Regulation,
- the right to demand the restriction of the processing of your personal data, based on the conditions set out in art. 18 of the Regulation,
- the right to withdraw your consent, which can be exercised at any time, with the processing carried out before withdrawal being fully legal.

All the above rights can be exercised by submitting a request at [daneosobowe@assecods.pl](mailto:daneosobowe@assecods.pl) or to an e-mail address of the Data Protection Officer: [IOD@assecods.pl](mailto:IOD@assecods.pl)

## **Right of complaint**

You have the right to lodge a complaint with the President of the Office for Personal Data Protection (at the address: Stawki 2, 00-193 Warszawa), when you consider that the processing of the personal data concerning you violates the provisions of the Regulation.

## **Transfer of personal data to third countries**

Your personal data is stored on the servers located in the European Union, but in connection with the use of cloud solutions provided by Microsoft, the data may be transferred - on the basis of standard data protection clauses - to a third country. Microsoft's standard contractual clauses consistent with the templates approved by the European Commission are available at: <https://www.microsoft.com/en-us/licensing/product-licensing/products.aspx> in the Online Services Terms (OST) section.

## **Requirement to provide personal data**

Providing personal data is voluntary. A failure to provide personal data will result in the inability to prepare and submit a product offer.

The provision of data for marketing purposes is voluntary; a failure to data in this case will result in the impossibility of receiving information about services and products offered by the controller.

## **Automatic data processing and profiling**

Your data will not be processed automatically and will not be subject to profiling.